

## MEMO OF UNDERSTANDING FOR DOUBLE MAJORS

In petitioning for a double major in \_\_\_\_\_ and \_\_\_\_\_ I accept responsibility for completion of all courses required for both majors and all other degree requirements.

I understand the following:

- ◆ If I complete two majors with the same degree objective within the College of Letters and Science (e.g., both majors leading to a B.A. or both leading to a B.S.), I will receive a diploma that specifies the two majors, but I will earn just one degree.
- ◆ If I complete a double major with two *different* degree objectives, I must satisfy the General Education (GE) Program requirements of both, although I may overlap where appropriate. In particular, if I am pursuing a BA for one major, I must fulfill the GE requirements for the BA, which automatically fulfill those for the BS or BFA or BM.
- ◆ I may not graduate with one major and later return to complete the other. Instead, I must complete requirements for both majors by the end of the quarter of my degree candidacy. Further, to graduate with one major alone, I must formally drop the one that is not yet complete, and I will not later be readmitted to complete a second degree in the major I have dropped.
- ◆ No more than 8 units may be applied simultaneously toward upper-division requirements for both majors.
- ◆ Substitution of any course not listed on the major requirement sheet are acceptable only if approved by both the major department and the Dean of Undergraduate Studies.

I have completed the worksheet on the opposite side of this form\*, and following this evaluation:

I expect to complete all degree requirements by the end of the \_\_\_\_\_, \_\_\_\_\_,  
Quarter Year

at which time I will have completed a total of \_\_\_\_\_ units (from UCSB and all accepted transfer work).

**Finally, I understand that except in very unusual circumstances, enrollment beyond the final term noted above will not be permitted.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*If neither major leads to a BA degree, please carefully read the *General Education Program* brochure or consult an academic advisor to adjust their GE requirements on the sheet.

**THE DECISION OF THE DEAN WILL BE SENT TO YOU VIA YOUR UMAIL.**

*College staff will review your estimate to determine whether it is roughly accurate. This review does NOT constitute a progress check, and thus approval of your request will not guarantee your graduation in the quarter you indicate.*

## DOUBLE MAJOR WORKSHEET

When submitting a request for a double major, you must fully complete both sides of this form and attach it to your change-of-major petition.

Estimate your remaining unit requirements for each major in the spaces provided:

**1st Major:** (name) \_\_\_\_\_; check one:  BA,  BS,  BFA,  BM

Units needed to fulfill remaining requirements in preparation for the major (or pre-major) .....Units needed \_\_\_\_\_

Units needed to fulfill remaining requirements in the upper-division major .....Units needed \_\_\_\_\_

**2nd Major:** (name) \_\_\_\_\_; check one:  BA,  BS,  BFA,  BM

Units needed to fulfill remaining requirements in preparation for the major (or pre-major) .....Units needed \_\_\_\_\_

Units needed to fulfill remaining requirements in the upper-division major .....Units needed \_\_\_\_\_

Indicate the number of units you still need to fulfill the following university and General Education (GE) requirements (refer to the *Letters & Science Academic Requirements (LASAR) brochure* and the *General Catalog*). You may take advantage of opportunities to overlap these requirements with those in your majors, wherever appropriate.

**Entry Level Writing (formerly called Subject A)** ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

**American History & Institutions** ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

**General Education Program Requirements\***

Area A: 2 courses ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Area B: foreign language level 3 or exam ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Area C: 3 courses ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Area D: 3 courses ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Area E: 3 courses ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Area F: 2 courses ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Area G: 2 courses ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Quantitative Relationships: 1 course, may overlap Area C above ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Writing: 6 courses, may overlap C-G above ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

World Cultures: 1 course, may overlap D-G above ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

Ethnicity: 1 course, may overlap D-G above ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

European Traditions: 1 course may overlap E-G (BA only) ..... Satisfied? \_\_\_\_\_ Units needed \_\_\_\_\_

**Total units still needed** .....

**A.** Write the total number of units you have already completed, including transfer work .....

**B.** Write the total units still needed from the listing above.....

Add **A** and **B** together to indicate the total number of units you will earn to complete the proposed double major.  
(You must complete a minimum of 180 or 184.) .....

Please indicate when you expect to complete all degree requirements: ...quarter \_\_\_\_\_ year \_\_\_\_\_

\*The listings for General Education assume that at least one of your majors leads to a BA degree. If neither of your proposed majors leads to the BA, please consult an advisor in the College of Letters and Science for assistance in adjusting these requirements.

*College staff will review your estimate to determine whether it is roughly accurate. This review does NOT constitute a progress check, and thus approval of your request will not guarantee your graduation in the quarter you indicate.*